



# 2023 Town of Lexington GUIDELINES



## CONTRACTORS' YARD WASTE DISPOSAL AT THE LEXINGTON COMPOST FACILITY

### Purpose:

Private landscape contractors can dispose of yard waste and/or brush at the Lexington Compost Facility at 60 Hartwell Avenue by purchasing an annual Yard Waste Permit sticker or Pay by Cubic Yard. **Landscape contractors facilitating other contractors under their permit, is prohibited and their permit will be revoked.**

The contractor annual Yard Waste Permit stickers are for approved yard waste only. Approved yard waste includes leaves, grass clippings, flower and vegetable plants, pine needles/cones, and hedge clippings. The contractor permit is honored for yard waste disposal only. Unscreened soils are not included under this permit and must be paid for by the cubic yard and disposed of in the designated pile. **Acceptance of unscreened soils are at the discretion of the site foreman. Soils must be free of glass, concrete, asphalt, brick and trash of any description. Excessive rocks and roots are not acceptable. Fill and gravels are not considered as a suitable soil and not acceptable.**

### Contaminates:

Contractors wanting to dispose of brush must Pay by Cubic Yard. Brush (defined as cut /broken branches up to 4 inches in diameter) cannot be mixed with other yard waste, will not be accepted in the yard waste drop-off area, and must be disposed of in the designated brush pile. Any and all yard waste material disposed of at the Lexington Compost facility will be free from all forms of contaminants (rocks, metal, trash, paper, plastic, glass or other non-biodegradable materials). **Any contractor who disposes of yard waste material containing contaminants is subject to having their disposal privileges revoked.** Contractors are responsible for policing each load for contaminants and removing them from each load. **For the first offense, the contractor will be given a verbal warning; for a second offense, the contractor will be issued a letter warning that a future violation will result in a one week suspension and a fourth violation will result in revocation of disposal privileges for the vehicle with this permit for the remainder of the year. No refunds will be allowed under these circumstances.**

### Permit Procedure:

The annual contractor yard waste permit fees are based on the cubic yard capacity (from 2 to 14 cubic yards) of the vehicle or container using the Permit Fee Table 1 on page 2. Vehicles with 15 cubic yard capacity and larger pay at a per load prices. See Table 2 for permits on a per load basis. Because vehicles or containers of 15 cubic yards and greater pay per cubic yard, the driver must stop at office trailer and get a receipt tracking what amount of yard waste will be disposed. This is similar to brush 4" in diameter or less. To purchase a yard waste permit of 2-14 cubic yards, refer to Table 1.:

1. **If purchasing a permit for the first time or for a different vehicle than a previous permit:** the Contractor must bring the vehicle/container to the compost site where the attendant measures the vehicle, determines its maximum cubic yard capacity, and signs the Contractor Permit Registration Form. This procedure will need to be completed only once on each vehicle unless the vehicle capacity is altered or the vehicle is replaced. A digital photograph of the vehicle/container will also be taken at this time. See section on hours of

operation on page 3 for when vehicle can be measured. Contractor then proceeds to number 3 to pay for the permit.

2. **If contractor is purchasing a permit for the same capacity vehicle permitted in 2023:** go to number 3 to pay for the new permit.
3. **To pay for the YW Permit:** p.m.). Pay via credit card or check at the Compost Facility located at 60 Hartwell Ave. Lexington, MA. **The Town reserves the right to limit the number of permits sold during 2023.**
4. **YELLOW Vehicle Capacity Sticker:** Upon payment for a new permit, the Contractor will receive 2 stickers. The first sticker (Vehicle Capacity sticker) is slightly larger than an auto inspection sticker and includes information on the number of cubic yards the vehicle/container can hold. This YELLOW Vehicle Capacity sticker will be issued only once with the initial purchase of the annual permit, unless the cubic yard capacity of the vehicle or container is altered or the vehicle is sold. The yellow sticker is weather resistant and is to be placed on the exterior front, passenger side part of the truck bed or container by DPW staff.
5. **Yard Waste Permit:** The second sticker issued for new and renewal is the Yard Waste Permit, which is the size of a large postage stamp. For 2023 it is BLUE (each year the color of the Yard Waste Permit sticker will change). This sticker includes the individual permit number. **The compost site attendant will place this sticker in the appropriate place.** Please do not attempt to place this sticker on your vehicle.

**Permit Fees:**

The Lexington Board of Selectmen approved the following fees based on a volume-based rate schedule. See the Table 1 below for the permit rate that corresponds with the cubic yard capacity of your vehicle or container. The Lexington BOS approved the following rates in Table 1.

**Table 1 2023 Contractor Yard Waste Permit Fees**

Cubic Yard Capacity Of Vehicle	Permit Rate	Cubic Yard Capacity Of Vehicle	Permit Rate
2	\$844.80	12	\$2,252
3	\$985.60	13	\$2,393
4	\$1,126	14	\$2,534
5	\$1,267	15	\$165 Per load
6	\$1,408	16	\$176 Per load
7	\$1,548	17	\$187 Per load
8	\$1,689	18	\$198 Per load
9	\$1,830	19	\$209 Per load
10	\$1,971	20	\$220 Per load
11	\$2112		

**A \$50 per vehicle registration fee is required upon registering along with the permit fee.**

**Seasonal Permit:**

The Lexington Board of Selectmen in February 2022 approved a new seasonal yard waste permit for contractors. This seasonal permit is for yard waste disposal during October 19, 2023 – December 15, 2023. Please refer to **Permit Procedure** section above on getting your vehicle measured at the Lexington Compost Facility and completing the Contractor Seasonal Permit Registration Form. The seasonal permit can be purchased at The Compost Facility 60 Hartwell Ave. See Table 2 below for the seasonal permit rate that corresponds with the cubic yard capacity of the truck or box/container (whichever is larger). All vehicles 15 cubic yards and larger must be an enclosed leaf blower fed bed/container. All open top bed/containers must pay by the cubic yard.

**Table 2 Seasonal Contractor Yard Waste Permit Fees**

Cubic Yard		Cubic Yard	
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Capacity Of Vehicle	Permit Rate	Capacity Of Vehicle	Permit Rate
2	\$485	12	\$1,294
3	\$556	13	\$1,375
4	\$647	14	\$1,457
5	\$728	15	\$1,538
6	\$809	16	\$1,619
7	\$890	17	\$1,700
8	\$971	18	\$1,781
9	\$1,052	19	\$1,862
10	\$1,133	20	\$1,943
11	\$1,214	21	\$2,024
		22	\$2,105
		23	\$2,186
		24	\$2,267
		25	\$2,348
		26	\$2,429
		27	\$2,510
		28	\$2,591
		29	\$2,672
		30	\$2,753

**A \$50 per vehicle registration fee is required upon registering along with the permit fee.**

**Paying by Cubic Yard Procedure:** Contractors who do not wish to purchase an annual permit can dispose of approved yard waste or brush/branches up. All contractors wanting to dispose of brush up to 4 inches in diameter must Pay by Cubic Yard.

- By the Cubic Yard Registration:** Contractor brings vehicle/container to the Compost Facility where the attendant measures the vehicle and determines its maximum cubic yard capacity. This procedure will need to be completed only once on each vehicle unless the vehicle capacity is altered or the vehicle is replaced. A digital photograph of the vehicle/container will also be taken at this time. See section on hours of operation for when vehicle can be measured.
- To pay for By the Cubic Yard:** Payment can be made by credit card or check at the Compost Facility 60 Hartwell Ave. Lexington, MA.
- WHITE Vehicle Capacity Sticker:** Contractor will receive a WHITE Vehicle Capacity sticker that is slightly larger than an auto inspection sticker and includes information on the number of cubic yards the vehicle/container can hold. This white sticker will be issued only once, unless the cubic yard capacity of the vehicle/container is altered or the vehicle is replaced. The white sticker is weather resistant and will be placed on the exterior front, passenger side part of the truck bed or container by DPW staff.

**Time Period:** The 2023 Yard Waste Permit is valid from Monday March 13, 2023 thru Friday December 15, 2023.

**Hours of Operation:** The 2023 schedule for the Compost Facility for Contractors is scheduled to open Monday, March 13<sup>th</sup> through Friday, December 15<sup>th</sup>, 2023. **The following schedule includes the extended seasonal hours (in bold):**

**2023 Weekday Contractor Hours**

Monday thru Friday	7:30 a.m. – 3:00 pm	March 13 – April 2
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<b>Monday thru Friday</b>	<b>7:30 a.m. – 4:00 p.m.</b>	<b>April 4 – June 30</b>
Monday thru Friday	7:30 a.m. – 3:00 p.m.	July 3 – August 25
<b>Monday thru Friday</b>	<b>7:30 a.m. – 4:00 p.m.</b>	<b>August 28 – December 1</b>
Monday thru Friday	7:30 a.m. – 3:00 pm	December 4 – December 15

**2023 Saturday Hours**

<b>Saturday</b>	<b>8:00 a.m. – 4:00 p.m.</b>	<b>Open Spring Saturdays: April 1 – July 1 Open Fall Saturdays: September 2 - December 2</b>
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**Note: \* Closed Easter Sunday April 9, 2023 but open Saturday April 8, 2023  
\*\*Sundays are N/A and for residents drop off only\*\***

**Access to Site:** **The Town reserves the right to close the Lexington Compost Facility due to severe weather or for other operational issues without notice.** The Town also reserves the right to sell a limited number of permits as space at the compost site allows. Contractor traffic is subject to change upon completion of the new office facility.

**Altered Capacity:** Contractors who alter the capacity of a vehicle after a Vehicle Capacity Sticker has been applied need to fill out a new Registration Form and the vehicle will need to be measured and photo-graphed as noted previously. If a Yard Waste Permit was purchased, a payment that is equivalent to the difference between the original and new permit fee will be charged.  
**Also: \*MUST BE A BLOW IN ENCLOSED BOX – NO OPEN TOPE BEDS\***

**Replacement Sticker:** A contractor who replaces a vehicle (with a Vehicle Capacity Sticker on it) with a new vehicle must turn in the old valid sticker in order to receive a replacement sticker. A new Registration Form will need to be completed and the new vehicle will need to be measured and photographed as noted previously. If the capacity changed, a fee adjustment may be necessary.

**Compliance:** Contractors who fail to follow these Guidelines will be subject **to a verbal warning for the first offense, a written warning for the second offense, 1 month suspension of permit privileges after the third offense and revocation of their disposal privileges, and on the fourth offense revocation of permit privileges (see “Contaminants” section for details).** No refunds will be granted for any Permit or Punch Card privileges that are revoked for any cause.

**Information:** For further information, contact the DPW at (781) 274-8300 and press 1.