



JOSEPH ESTABROOK ELEMENTARY

RECEIVED
2023 24 May, 3:49 pm
TOWN CLERK
LEXINGTON MA

Dr. Gerardo J Martinez
Principal

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gmartinez@lexingtonma.org
Fax: (781) 862-2145

Wednesday, May 31, 2023 from 4:00pm–5:00pm
This meeting will be in person in the main office suite

The order of all agenda items
And times allotted are subject to change.

Council Norms:

- Begin and conclude meetings on time.
- Let the group know via email if you plan to be absent or late.
- Keep to the agenda; it should reflect previously established objectives and fall under council function.
- Forward new agenda items to Gerardo in advance.
- Listen actively: allow time for clarification/questions. Remember that we represent the school and not any particular group or our own personal interests.
- Have a respectful dialogue. Agree to disagree.
- Be willing to work between meetings to meet our obligations.

Meeting Agenda:

Topic	HOW (Process)	WHO (Team Leader)	Time
Meeting Set-Up Agenda Items Greetings/Introductions	Present Clarify	Gerardo	5 Mins.
End of Year Check in	Present	Parents or Council Representatives	15 Mins.
Hiring Update	Decide Discuss	Gerardo Council	20 Mins
General Updates <ul style="list-style-type: none"> ● Leaves of Absence ● LEF Grants ● Sections for SY 23-24 ● mClass 	Present Discuss	Gerardo Council	10 Mins.
Review/Approve Minutes Adjourn	Agree	Clerk Council	5 Mins.
Next Meetings			

<p>Town Clerk clerkpostings@lexingtonma.gov mdealderete@lexingtonma.gov</p> <p>Minutes Sent to: archives@lexingtonma.gov</p>			

Faculty Representative	Family Representative	Community Representative
<p>Christina Gavin, cgavin@lexingtonma.org</p> <p>Tom Grasso, tgrasso@lexingtonma.org</p> <p>Gerardo Martinez, gmartinez@lexingtonma.org</p>	<p>Dave Boyer, dash.splamage@gmail.com</p> <p>Alison Burke, burke.alison@gmail.com</p> <p>Hatim Zariwala, hatim.work@gmail.com</p>	<p>Kristina Hankins, khankins@lexingtonma.org</p>