

2023 26 Apr, 2:49 pm

TOWN CLERK  
LEXINGTON MA

## MEETING 7

The Lexington Ad Hoc Committee Charter:

**AD HOC TRANSPORTATION COMMITTEE**

7 Members to include: (1) member of the Transportation Advisory Committee; (1) member of the Senior Community; the Assistant Town Manager for Finance (or their designee); (1) member of the Economic Development Advisory Committee; (1) business representative; (1) member of the School Committee (or their designee); and the Human Services Director (or their designee) as well as Liaisons from the Select Board, Appropriations Committee and Capital Expenditures Committee.

Staff: Transportation Services Manager

Period: One Year

The Ad Hoc Transportation Committee will evaluate the Lexpress bus service to review:

- › Lexpress, MBTA and other shuttle bus routes and passenger volumes
- › View the cost per passenger for Lexpress in relation to other local, regional and national cost per passenger standards
- › Review what needs are being met and whether there are needs that are not being met (businesses, students, seniors, etc.)
- › Review bus routes/times in which Lexpress buses are running routes with no passengers
- › Review fares and recommend a new fare structure

**Lexington Ad Hoc Transportation Committee**

**May 3rd, 2023 from 9-10 am.** *This meeting will be conducted remotely.*

Please click the link below to join the online event:

<https://us06web.zoom.us/j/81275598304?pwd=RVNnNnpYQmNvUE15eWU1V3VWaGg2dz09>

Meeting ID: 812 7559 8304

Passcode: lepress

Anticipated Attendees: Sharon Gunda, Deepika Sawhney, Bridger McGaw, Varda Haimo, Sally Castleman, Howard Cloth, Carolyn Kosnoff, Susan Barrett and Joe Pato.

## Anticipated Outcomes

- Date and format for Susan Barrett's 'Lexington Mass Transportation' presentation
- Committee's resolved action regarding: Lexpress Fare Recommendation by Transportation Advisory Committee (Mark Anderson)  
[https://drive.google.com/file/d/15XQoKefP5GW12jPcNcyxv-Q1aLPlp\\_j6/view?usp=sharing](https://drive.google.com/file/d/15XQoKefP5GW12jPcNcyxv-Q1aLPlp_j6/view?usp=sharing)
- Assignment of responsibilities to project deliverables after discussion of timeline.

## Liaison Reports/Review of the minutes

## I. Approval of the Minutes from April 13th:

<https://docs.google.com/document/d/16ekhLbVwyn-uGflWeQeYY18tIb316Ydr1hwSI9L5nPo/edit?usp=sharing>

## II. New Business

- Discuss the project plan and our committee goals
- Discuss responsibilities, deliverables and dates
- Discuss subcommittees and form those needed
- Discuss the mode, logistics etc of ongoing collaboration with TAC
- Discuss our message to Select Board on TAC fare recommendation

## III. Next steps

- Expected deliverables for next series of meetings in May
- Update project plan for completed tasks
- Outreach to other orgs if needed

- › Review contracted services vs. in-house service
- › Provide a recommendation on whether the service should continue, if so, the structure of Lexpress, what routes should be and what rate fares should be set at in the future

### Mission

To provide a recommendation to the Select Board no later than December 15, 2023 on the future of the Lexpress bus service in time to be incorporated into the FY25 budget.

At least two public hearings; one to obtain input and a second to obtain feedback on the recommendations. It is intended that this Ad Hoc Committee will be disbanded in December 2023.

### Resources:

Document Repository for committee

<https://lexingtonmass.sharefile.com/Authentication/Login#ResetPasswordEmailSent>

Zoom recording for meeting on 4/12/2023  
<https://us02web.zoom.us/rec/share/-Avf6g5qqtjTxxhrXBpdsPhZNV0srqmCIEHxwi2o1pEPAFu6XJZZPZS1DphBRApH.nUCUs5b0wgmuoQtH>  
Passcode: 1.V\$NAJG

### IV. To be done in future meetings

- Discuss project timeline and possibility of community hearings