

MEETING 2

LEXINGTON MA

The Lexington Ad Hoc Committee Charter:

AD HOC TRANSPORTATION COMMITTEE

7 Members to include: (1) member of the Transportation Advisory Committee; (1) member of the Senior Community; the Assistant Town Manager for Finance (or their designee); (1) member of the Economic Development Advisory Committee; (1) business representative; (1) member of the School Committee (or their designee); and the Human Services Director (or their designee) as well as Liaisons from the Select Board, Appropriations Committee and Capital Expenditures Committee.

Staff: Transportation Services Manager

Period: One Year

The Ad Hoc Transportation Committee will evaluate the Lexpress bus service to review:

- Lexpress, MBTA and other shuttle bus routes and passenger volumes
- View the cost per passenger for Lexpress in relation to other local, regional and national cost per passenger standards
- Review what needs are being met and whether there are needs that are not being met (businesses, students, seniors, etc.)
- Review bus routes/times in which Lexpress buses are running routes with no passengers
- Review fares and recommend a new fare structure

Lexington Ad Hoc Transportation Committee

March 29th, 2023 from 9-10 am. *This meeting will be conducted remotely.*

Mar 29th, 2023, 9 am

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81016470495?pwd=TDVkrRFpVWjBvRlB1NUFybGJ4d3VtOT09>

Passcode: 917676

Anticipated Attendees: Sharon Gunda, Deepika Sawhney, Bridger McGaw, Varda Haimo, Sally Castleman, Howard Cloth, Carolyn Kosnoff, Susan Barrett and Joe Pato. Mark Anderson (TAC)

Anticipated Outcomes

- Finalize roles and responsibilities of the committee members
- Setting a regular committee meeting date
- Update from Northeastern University students
- Understanding Lexpress Funding (Carolyn Kosnoff)
- Presentation of TAC recommendation (TAC, Mark Anderson)
- Brief discussion of document review by committee (Susan's document repository)

Liaison Reports/Review of the minutes

I. Approval of the Minutes

<https://docs.google.com/document/d/1rRNx8sYjaE3NdCLBRCouCsoEvmmTJluN/edit?usp=sharing&ouid=106106275678882487224&rtpof=true&sd=true>

II. New Business

- Liaison Reports
 - Lexpress funding presentation by Assistant Town Manager for Finance (Ms. Kosnoff)
 - Lexpress Fare Recommendation by Transportation Advisory Committee (Mark Anderson)
- https://drive.google.com/file/d/15XQoKefP5GW12jPcNcyxv-Q1aLPlp_j6/view?usp=sharing

III. Next steps

- Roles and responsibilities of committee members
- Expected deliverables for next meeting in April
- Update project plan for completed tasks
- Outreach to TAC or other orgs if needed

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- › Review contracted services vs. in-house service
 - › Provide a recommendation on whether the service should continue, if so, the structure of Lexpress, what routes should be and what rate fares should be set at in the future

Mission

To provide a recommendation to the Select Board no later than December 15, 2023 on the future of the Lexpress bus service in time to be incorporated into the FY25 budget.

At least two public hearings; one to obtain input and a second to obtain feedback on the recommendations. It is intended that this Ad Hoc Committee will be disbanded in December 2023.

Resources:

- Susan Barrett to add the documents folder link here if needed